



## Agreement for use of studio and/or studio gallery

### Basic rules

In agreement with Jofke, her studio at Gershwinstraat 10 can be used by guest providers. The latter is responsible for recruiting visitors and taking care of the activity.

Activities can be: creative courses, workshops, trainings, (jubilee) exhibitions including open days and related events.

1. When the activity matches the capacity of Studio Xplo, Jofke can choose to announce the activity in the agenda on [www.StudioXplo.nl](http://www.StudioXplo.nl) and share it via social media channels. This is free of charge. In that case, the guest provider must send a short text + link to more information and/or contact details + sharp JPEG photo to [Jofke@StudioXplo.nl](mailto:Jofke@StudioXplo.nl).
2. Studio Xplo is not liable for things that happen during activities that the guest provider organises in the studio. The host will take care of the necessary insurance and supervision himself.
3. Host provider will take care of the necessary food and drinks himself. He/she can make use of the facilities, such as coffee maker, kettles, tables, etcetera.
4. In consultation (with the neighbours) the outdoor area can be involved in the activity.
5. In all cases, the following applies: the guest must leave the room at least as neatly behind as it was found.
6. During the activity and afterwards, the doors and gates will be locked according to instructions and the key will be handed in at an address indicated by Jofke.
7. Jofke lovingly shares the successes of activities that have taken place in her studio.
8. **To exhibit**
  - Jofke makes its studio gallery available to students and guest exhibitors, each for a maximum period of 6 weeks.
  - There is room for approximately 15 works of 50 x 60 cm on average and, if desired, a few small spatial works.
  - You can stick number stickers to the works.
  - On the sidetable in the exhibition space, business cards, guest book and running lists can be placed.
  - The suspension systems can be used and there are no nails or screws in the walls.
  - Make sure your work is neatly distributed and straight.
  - The guest exhibitor is responsible for setting up the exhibition and attracting extra visitors.
9. **Costs**
  - Exhibiting is free of charge. At sale Jofke receives 20% + VAT of the sold work. Keep this in mind with your prices.
  - Price for single use indoor Studio Xplo per part of the day (morning, afternoon, evening / 4 hours): €80,00 ex VAT.
  - Price for repeated use (such as organizing a course) per part of the day: €50,00 ex VAT.



Agreed at Tilburg Date:

Room for appointments:

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Refers to date/dates and time:

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Room for comments:

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Name and signature for approval:

Client

Name: Jofke van Loon

Signature:

Host provider

Name:

Signature: